

Outer Hebrides Alcohol & Drug Partnership

FINAL

Outer Hebrides ADP Executive Meeting

Date: Wednesday 5th March 2015, 1400 – 1530

Venue: Health Board Office, Meeting Room 1, Stornoway

PRESENT:

Gordon Jamieson
Gordon Macleod
Mairi Bremner (on V.C)

Chief Executive, NHS WI (ADP Chair)
Chief Inspector, Police Scotland
Community Representative

IN ATTENDANCE:

Wendy Ingledew (on V.C)
Suzanne Macaulay
Donnie Mackenzie

ADP Coordinator, NHS WI
ADP Substance Misuse Development Officer, NHS WI
Accountant, NHS WI

NOTE TAKER:

Karen Peteranna

ADP Administrative Assistant, NHS WI

1. APOLOGIES

Apologies were received from Bernard Chisholm (BC), Dr Maggie Watts (MW) and Fiona Hall (FH).

2. ADP Funding 2014-15

Donnie Mackenzie (DM) advised those present that there was £80k remaining in the 2014-15 budget which included the £25k withheld from the Substance Misuse Partnership for Uist and Barra (SMPUB) for Q4 due to unsatisfactory evaluation of the 6 monthly data collection returns. MW is due to attend a meeting with the SMPUB on 20th March 2015 and a decision on the release of these funds would be made from this.

It was agreed those present would make a decision on the remaining £55k (excluding the £25k withheld SMPUB funds).

Members approved the ADP support teams suggested spend on mocktail supplies, campaign posters, promotional materials and educational resources as long as delivery could be guaranteed by 31st March 2015. Members also approved the purchase of additional questions and reports with SALSUS 2015 and the ADP support team would liaise with Martin Malcolm, NHS WI, Head of Public Health Intelligence & Information Service on this.

The reappointment of a drugs detection dog with Police Scotland's Outer Hebrides regional area was discussed and as this had previously been fully funded by the Outer Hebrides ADP those present considered funding the purchase of the dog and equipments (including a kennel).

It was agreed Gordon Macleod (GM) would provide the ADP support team with an accurate cost and the ADP Executive members would make a decision on providing Police Scotland with funding to support this. All those in attendance agreed they would support the provision of the drugs detection dog and it was agreed that the increased ferry timetable into Stornoway increased the chance of drugs transportation.

Suzanne Macaulay (SM) shared with the committee some funding requests which had been received by the support team through the year however it was agreed additional funding would be provided to current services that have performed well in 2014-15. It was agreed a variation would be made on the Service Level Agreements (SLAs) of Hebrides Alpha Supported Accommodation and Action for Children and the final figures of this would be worked out once the support team had purchased the approved items and better understood what would be received prior to 31st March 2015.

ACTION: Executive Committee – Consider payment to SMPUB following meeting on 20th March 2015.

ACTION: Karen – Order resources and campaign materials.

ACTION: Karen – Liaise with Martin Malcolm re SALSUS 2015.

ACTION: Gordon Macleod – Provide ADP support team with accurate cost of the drugs detection dog.

ACTION: Karen – Provide executive committee with cost of drugs detection dog and compile responses on funding decision.

ACTION: Karen – Issue variations on SLAs to Hebrides Alpha Supported Accommodation and Action for Children.

3. **ADP Funding 2015-16**

Those present agreed that services funded in 2014-15 would continue to be funded in 2015-16 following successful monitoring and evaluation. As there had been no notice of 2015-16 funding from the Scottish Government it was agreed current funded services would be initially funded for 4 month, April – July 2015, following successful monitoring and evaluation in 2014-15. SLAs and Terms and Conditions of Grant will be issued to funded services for April – July 2015 following successful monitoring and evaluation in 2014-15.

ACTION: Karen – Issue letter to funded services re: continuation of funding until 31st July 2015 following successful monitoring and evaluation in 2014-15.

ACTION: Karen – Issue SLAs and Terms and Conditions of Grant to funded services for April – July 2015 following successful monitoring and evaluation in 2014-15.

5. **DATE OF NEXT MEETINGS**

Next meeting to be held on 2nd April 2015.