

# Outer Hebrides Alcohol Drug Partnership

## FINAL

Alcohol & Drug Executive Meeting  
Thursday 2<sup>nd</sup> April 2015, 1200 – 1330  
Stornoway Police Station, Stornoway

**Present:**

Gordon Jamieson  
Dr Maggie Watts

Chief Executive, NHS Western Isles (Chair)  
Director of Public Health, NHS Western Isles (Vice  
Chair)

Gordon Macleod

Chief Inspector, Police Scotland

**In attendance:**

Donnie Mackenzie  
Fiona Hall

Accountant, NHS Western Isles  
ADP Substance Misuse & Information & Research  
Officer, NHS Western Isles

Kathy Jennings  
Karen Peteranna  
(Note taker)

Health Intelligence Analyst, NHS Western Isles  
ADP Administrative Assistant & Substance Misuse  
Development Officer, NHS Western Isles

**1. Apologies**

Apologies were received from Bernard Chisholm, Mairi Bremner and Suzanne Macaulay.

**2. ADP Executive Meeting 3<sup>rd</sup> December 2014:**

**2.1 Approval of Minutes**

The minutes were approved as an accurate record.

**2.2 Update on Actions**

It was noted that all action were complete or ongoing.

**3. ADP Executive Meeting 5<sup>th</sup> March 2015:**

**3.1 Approval of Minutes**

The minutes were approved as an accurate record.

**3.2 Update on Actions**

It was noted that all action were complete or ongoing.

Dr Watts has had a discussion with the Head of Mental Health and Learning Disabilities regarding the current addiction service provision. There appear to be gaps in current provision with the Alcohol and Mental Health Liaison nurse moving from liaison and early intervention to treatment services. With this shift, the ADP should review its requirements and consider how to enhance the linkages between

the NHS and community addiction workers. The needs assessment currently underway will inform how this service should develop.

MW suggested that the ADP consider the establishment of a part time research post to assist with community engagement.

MW referred to an email from the Substance Misuse Partnership for Uist and Barra (SMPUB) advising that the SMPUB would have a shortfall in funding of £5,450 for costs incurred in connection to ADP related projects. Following a discussion members agreed to provide the SMPUB with £5,450 to cover the remaining committed costs for 2014-15 and 2015-16 Q1 funds would be dependent on annual monitoring and evaluation.

Members agreed they would like to see Tagsa Uibhist join the SMPUB. It was noted that access to services is an issue frequently flagged-up as an issue for the SMPUB and NHS Western Isles provides Tagsa Uibhist with funding for transport for mental health services.

It was agreed that the SMPUB is moving in a positive direction under Eoin MacNeil's chairmanship and should be encouraged to maintain this momentum.

The next meeting between the ADP and the SMPUB will take place on 17<sup>th</sup> April and MW will be attending for the ADP.

*Gordon Jamieson left the meeting and Dr Maggie Watts stepped-in as Chair.*

**ACTION: Chair** – Issue payment of £5,450 to SMPUB

#### **4. Funding 2014-15**

Donnie Mackenzie (DM) advised that it was expected the ADP would be in a breakeven position at the financial year end when this report is finalised.

#### **5. Funding 2015-16:**

##### **5.1 Funding April – July 2015**

As agreed at the ADP Executive meeting on 5<sup>th</sup> March 2015 funding for this period will be issued to currently funded services following successful annual monitoring and evaluation. It was approximated this would be around 7<sup>th</sup> May 2015.

##### **5.2 Funding August 2015 – March 2016**

It was agreed this would be discussed at the next ADP Executive Meeting on 23<sup>rd</sup> June 2015.

##### **5.3 Action for Children request**

Members referred to the Action for Children (AfC) briefing paper and the request from AfC for the ADP to recognise and provide funding for the full costs of the services as opposed to the salary costs only. AfC also require the ADP to decide if they will match funding for their successful PDI application for funding for a street work project.

Members agreed they had no concerns with the Early Years post, however they felt that the Early Intervention Children and Families Support Service was less successful and lacked clarity as to its relationship with the Early Intervention Young

Person Liaison Worker. It was noted that the latter post was originally intended to work out of the Police Station but this was not the current state. It was noted that the funding provided by the ADP in 2014/15 had been supplemented by Action For Children funding, which will not be available for 2015/16. Since the ADP is unlikely to have sufficient funding to continue all three posts as currently configured, a decision will need to be made on which to retain, based on the review of the annual outcomes database and monitoring forms.

*Members would have liked to have received an update on the 6 monthly funded service visit with AfC which was attended by Suzanne Macaulay (SM) and Gordon Jamieson (GJ) however neither were in attendance to provide an update.*

It was queried what statutory services procedure was for young people attending A&E. It was voiced that there is a reluctance at A&E to refer on to specialist substance misuse services as the young people may stop attending A&E, putting them in danger. A discussion took place on ABIs undertaken at A&E and it was agreed it would be helpful to members to receive a quarterly update on ABIs undertaken in the Outer Hebrides.

It was further noted that Child Concern referrals had ceased to services such as CAMHS and AfC since the change in the process with the move from Northern Constabulary to Police Scotland.

**ACTION: Fiona** – Provide quarterly updates on ABIs undertaken across the Outer Hebrides.

#### **6. ADP Support Team contracts**

MW advised that the ADP Coordinator post would be advertised imminently and in the meantime she would provide support to the ADP Support Team. Fiona Hall (FH) will be going on maternity leave in June/July and Kathy Jennings from Health Intelligence will be taking on the ADP Substance Misuse Information & Research Officer work. MW advised that the Substance Misuse Development Officer posts will move into Health Promotion in due course.

#### **7. 6 Monthly funded service visits**

It was voiced that 6 monthly services visits had been completed for AfC and Crossreach only due to pressures with the ADP Coordinator retiring and working reduced hours. It was agreed the remaining 6 monthly funded service visits would be combined with the annual funded service visits.

**ACTION: Karen** – Arrange annual funded service visits.

#### **8. ADP annual Outcomes Database and Monitoring Form 2014-15**

The annual Outcomes Databases and Monitoring Forms were issued to funded services and previously funded services (who agreed to continue to complete outcomes databases) on 9<sup>th</sup> March and are due to be submitted by Friday 17<sup>th</sup> April. SWOT analysis and reports will be compiled by the ADP support team. Members agreed they would like to receive exception reports only to make decisions on. Following successful monitoring and evaluation payments for Apr – Jul 2015 will be issued to funded services.

**ACTION: Karen** – Submit exception reports to ADP members.

**ACTION: ADP** – Make decisions on exception reports.

**ACTION: Chair** – Issue payments for Apr – Jul 2015 for successfully evaluated funded services.

**9. Needs Assessment:**

**9.1 Update on Epidemiology**

FH is continuing to update the epidemiology.

**9.2 Update on Service Mapping**

Suzanne Macaulay (SM) is continuing to update the service mapping.

**10. Delivery Plan 2015-18**

A delivery group meeting was held on 19<sup>th</sup> March. At this meeting members discussed and agreed on the national outcomes, local priorities and indicators for the OHADP Delivery Plan which would inform the local strategy. It was agreed the ADP Support Team would work on including a Child Protection indicator. It was agreed FH would look at other illnesses associated with morphine users (especially in Uist & Barra).

**ACTION: ADP Support Team** – Work on including a Child Protection indicator.

**ACTION: Fiona** – Look at other illnesses associated with morphine users (especially in Uist & Barra)

**11. AOCB**

n/a

**12. Date of Next Meeting**

June 2015 (tbc)