



# Outer Hebrides Alcohol Drug Partnership

Alcohol & Drug Partnership Executive Meeting  
Tuesday 23<sup>rd</sup> June 2015, 1200 – 1330  
Western Isles Hospital, Uni of Stirling (Practical Room), Stornoway

## FINAL Minutes

### Present:

Gordon Jamieson  
Dr Maggie Watts

Chief Executive, NHS Western Isles (Chair)  
Director of Public Health, NHS Western Isles (Vice  
Chair)

### In attendance:

Donnie Mackenzie  
Fiona Hall

Accounts, NHS Western Isles  
ADP Substance Misuse & Information & Research  
Officer, NHS Western Isles

Suzanne Macaulay

Substance Misuse Development Officer, NHS  
Western Isles

Karen Peteranna  
(Note taker)

ADP Administrative Assistant & Substance  
Misuse Development Officer, NHS Western Isles

## Welcome

### 1. Apologies

Apologies were received from Gordon Macleod, Bernard Chisholm, Jack Libby and Mairi Bremner.

### 2. Approval of minutes for ADP Meeting 2<sup>nd</sup> April 2015

It was agreed the minutes for 2<sup>nd</sup> April would be approved at the next ADP meeting in September as the meeting was not quorate.

**ACTION: All** – Approve 2<sup>nd</sup> April minutes at Sept meeting.

### 3. Update on actions from ADP Meeting 2<sup>nd</sup> April 2015

All actions were complete or ongoing.

Fiona Hall (FH) provided an update on the Outer Hebrides Alcohol Brief Interventions (ABIs) delivery for 2014-15. The Scottish Government's target for the Outer Hebrides was 338 ABIs delivered with 90% in the priority setting while in fact 352 were delivered with 89% in the priority setting meaning the target was narrowly missed. Fiona advised that the target for 2015-16 was 317 ABIs with 80% in the priority setting.

#### **4. ADP Budget Projection**

Dr. Maggie Watts (MW) advised that the vacant ADP Coordinator post had been through the interview process however nobody was assigned the position. The position would be advertised again and those present approved that term running to 31<sup>st</sup> March 2017 (rather than 31<sup>st</sup> March 2016 as initially advertised).

**ACTION: Maggie** – Amend term of contract to end 31<sup>st</sup> March 2017.

#### **5. Funding 2015-16**

##### **5.1 Funding April – July 2015**

Exception report were issued to ADP members on funded services following the annual reporting to agree funding from 1<sup>st</sup> April – 31<sup>st</sup> July 2015 and comments were received from some members.

Those members present discussed the issues made evident through annual evaluation of funded services.

##### *Action for Children (AfC)*

It was noted that the Young Person Liaison Worker service's work was not matching the Service Level Agreement (SLA). It was suggested that AfC may be reacting and adapting their work to what they are coming across. It was noted that AfC's evidence of local issues did not always match what other agencies were witnessing. It was also noted that partnership working has not been as robust as it could be. A meeting between the ADP and AfC would be arranged to discuss the issues.

AfC's successful PDI funding application for a weekend and streetwork project was discussed. The ADP previously agreed in principle to match fund the post however in light of the issues brought to light through the annual evaluation of the service a discussion was required with the AfC Service Manager.

##### *Substance Misuse Partnership for Uist & Barra (SMPUB)*

It was noted that the SMPUB are not undertaking early years work and AfC are keen to develop early years work in the Uists and Barra. It was suggested that AfC could potentially join the SMPUB. MW advised she had a meeting scheduled with the SMPUB on 8<sup>th</sup> July.

##### *Crossreach*

It was noted that client numbers were low for the service and they have been instructed to widen their referral routes. It was agreed this would be discussed further at the ADP

member's development day and in the meantime MW would have a discussion on 14<sup>th</sup> July when she was meeting with the service.

It was agreed meetings would be arranged with AfC, SMPUB and Crossreach to discuss issues raised.

**ACTION: Suzanne** – Arrange meeting with AfC Service Manager to discuss concerns.

**ACTION: Maggie** – Discuss referrals with Crossreach at 14<sup>th</sup> July meeting.

**ACTION: Maggie** – Discuss issues raised re: SMPUB on 8<sup>th</sup> July meeting.

## **5.2 Funding August 2015 – March 2016**

It was agreed that all current funded services would have continued funding to 31<sup>st</sup> October 2015. This would allow ADP members time to have a development day to agree what the future direction and focus of the ADP is.

A networking day for all alcohol and drug services will be arranged following the ADP members development day and it suggested that this be used as a consultation.

**ACTION: Chair** – Continue funding all current funded services to 31<sup>st</sup> October 2015.

**ACTION: Admin** – Arrange networking day in autumn.

**ACTION: Admin** – Arrange development day in autumn.

## **5.3 Action for Children PDI Application**

*As above.*

## **6. Annual Funded Service Visits**

It was agreed funded service visits would be arranged following the meeting to discuss amended outcomes for funded services. An ADP member and a member of the support team will attend each funded service visit.

**ACTION: Admin** – Arrange funded service meetings.

## **7. Needs Assessment:**

### **7.1 Update on epidemiology**

FH advised that data gathering was almost complete. Data from GPs was a gap however this was being addressed. It was suggested that data on dependant drinkers should be available through GP's.

It was agreed the data collection would be complete prior to the Development Day to ensure members have the most up-to-date a relevant data.

**ACTION: Fiona** – Ensure all data gathering is complete in preparation for the ADP Development Day.

## **7.2 Update on service mapping**

Members were advised that there was not a complete response on the service mapping exercise issued by the ADP. It was agreed that funded services would see funding withheld if the service mapping request for information was not returned within the given timescale.

**ACTION: Suzanne** – Reissue the service mapping exercise.

## **7.3 Next steps**

It was agreed that the next step would involve gathering the views of the service users and service providers. Service provider views could be sought at the ADP Networking Day.

A research post may be considered to aid progress.

**ACTION: Karen/Suzanne** – Gather views of service providers and service users.

## **8. Review of Outcomes Database**

MW suggested that outcomes for funded services should be reviewed and services would work towards up to 6 outcomes. MW would meet the ADP Substance Misuse Development Officers (SMDOs) to discuss reviewing the outcomes of funded services.

**ACTION: Admin** – Arrange meeting between MW and SMDOs re: outcomes.

## **9. ADP Support Team Update**

The ADP Coordinator position is expected to be re-advertised with a view to interviews taking place in August. The ADP Administrative Assistant interviews will take place at the end of June. FH will be commencing maternity leave and Kathy Jennings will be taking on the Substance Misuse Information & Research Officer remit.

## **10. Review of Funded Services Outcomes**

*Please see item 8.*

## **11. Delivery Plan 2015-18**

Suzanne Macaulay (SM) advised that the draft copy of the OHADP Delivery Plan 2015-18 was submitted to the Scottish Government. Those present approved it as a final copy and this would be submitted to the Scottish Government.

**ACTION: Suzanne** – Submit final copy of the OHADP Delivery Plan 2015-18 to the Scottish Government.

## **12. AOCB**

### **12.1 Scottish Recovery Consortium Recovery Walk 2015**

It was agreed that the OHADP would support and fund the attendance of local recovery champions to the Scottish Recovery Consortium's Recovery Walk 2015. Members approved the funding for 2 attendees from Lewis & Harris and 2 attendees from Uist & Barra.

**ACTION: Karen & Suzanne** – Arrange the attendance of local recovery champions at the SRC Recovery Walk.

### **12.2 ADP Spend 2014-15**

Donnie Mackenzie provided those present with an update on the OHADP's position at the year-end for 2014-15. The ADP's full year budget was £703k, the total spend for the year was £701k which left an under-spend of £2k.

### **12.3 Drug Prevalence**

It was voiced that historically alcohol has been the main substance issue in the Outer Hebrides however there is a shift evident that drug use is becoming more prevalent with a particular rise in cocaine use and recreational use turns into dependency. It was suggested drug related deaths should be investigated and each case reviewed.

It was agreed that there are possibly gaps locally in service provision for drug clients however the service mapping exercise will assist in identifying these.

**ACTION: Fiona** – Investigate drug related deaths.

### **12.4 Hebrides Alpha Supported Accommodation**

SM advised that Hebrides Alpha Supported Accommodation have identified a need to have a women's only service and they would be investigating this further and keeping the ADP informed.

## **13. Dates of next meeting**

Wednesday 23<sup>rd</sup> September 2015