

Western Isles Alcohol Drug Partnership

Note of ADP Meeting

Date: 16th June 2010, 12.00 noon – 2.00pm
Venue: Conference, Room, Police Station, Stornoway

PRESENT:

Gordon Macleod	ADP Chair, Chief Inspector; Northern Constabulary
Mairi Bremner	Voluntary Sector
Andrew Girvan	Interim Head of Children's Services; CnES
Michael Stewart	Criminal Justice Dept; CnES
Mary Macinnes	Service User
Isabel MacKenzie	Housing Officer; CnES
Morag Munro	Voluntary Sector
Gordon Jamieson	CEO; WI NHS

IN ATTENDANCE:

Wendy Ingledew	ADP Co-ordinator; WI NHS
Lorraine Gillies	Administrator; WI NHS

1. APOLOGIES

Apologies were received from Emelin Collier and Mairi Campbell.

2. APPROVAL OF MINUTES

24th March 2010: The minutes were approved as a correct record.

3. MATTERS ARISING

There were no Matter Arising.

4. ADP MEMBESHIP & GOVERNANCE

4.1 Executive Committee Proposal

Section 6 of the Governance procedure states that four members are needed to make the meeting quorate however Gordon MacLeod as Chair also represents the police force. The group agreed that 3 members could make the meeting quorate. The Finance group will now be known as The Executive Team.

Some rule number changes were suggested by the group and then the proposal was ratified.

Agenda item 2

Wendy Ingledew is to contact the Licensing Board to find out if the new licensing board representative has been nominated to the ADP.

5. FINANCE – MINUTES & REPORT

5.1 Finance Sub-group meeting, 24th March 2010

The minutes were notes as a correct record.

5.2 Finance Sub-group meeting, 21st April 2010

The minutes were notes as a correct record.

5.3 Finance Sub-group meeting, 16th June 2010

Gordon MacLeod gave a summary of the notes:

Gordon MacLeod has had verbal confirmation that £25k will be carried forward. Gordon Jamieson confirmed this. Some savings have been identified and as the sustainability of the Supported Accommodation project, post-March 2010, cannot be guaranteed this money will be held back and it was agreed that the development of this project be put on hold. It was also agreed that close monitoring and timeous allocation of any underspend monies would be carried out to ensure a break even situation for the year ending 2010/11. This may be utilised at the six-month review of funded services.

It is expected that support monies will be cut from £96k to £57k from April 2011. The current costs are £115k and this will be discussed in a special development day to be arranged for the 7th September, the day before the next ADP and ADP Finance meeting.

Wendy Ingledew is having to undertake all the monitoring while the Support post remains vacant.

Aman Toor attended the meeting and discussed the review being undertaken by CnES of SLA's; Wendy Ingledew will meet with Aman to tie in Health Board requirements. Essential and core services may need to be reviewed before the next funding allocations although any cuts will have a community equality impact assessment first.

A Third Sector funding application from Lloyds TSB has been signed off after it was changed stating ADP funding was only guaranteed for this year. Also, Foyer Management Group want to meet to discuss a project: "Lifeshaper" to discuss non-financial support.

Gordon Jamieson commented at this point that there are Capital Grants available from the Health Board, as long as a health and wellbeing link can be identified. Applications should go to Gordon Jamieson (CEO, WI NHS) or Marion France (Director of Finance, WI NHS).

6. INTERATED CARE

Agenda item 2

The contents page of the 1st draft was shown to the group. The full document will be circulated to key people in July, comments will be assimilated and re-distributed to associated agencies; the final paper should be ready approximately Oct 2010.

7. FUTURE PLANNING ADP STRATEGY & PARTNERSHIP RESPONSIBILITY

The Scottish Government expects that the production of a strategy document will be a priority; providing clear assessment of local needs, circumstances of met and not met needs, key outcomes, Road to Recovery etc. This will be published on the website and they are looking for an expected date of completion.

As strategies can have a short shelf-life we should focus our targets through this strategy, identify key services which make a difference. Reductions on funding means having to prioritise and increase partnership working. The difficulty of meeting targets in light of finance cuts should also be mentioned.

As staffing will be key to delivery Gordon MacLeod suggested looking at these documents and reviewing them at the additional development day. Wendy will submit a short briefing paper for this.

The Community Safety Partnership will be consulted as there may be some duplication of the work they have done.

8. ADP WEBSITE

The website is running although it is currently not in the public domain. Some documents need updating. The site has been paid for, including training and updating. The new Development Officer will be responsible for this.

9. ADP REPORTS

9.1 ADP Co-ordinator

Partner organisations are picking up some of the work in the absence of a Development Officer. When a new worker is appointed it should be decided if ADP is responsible for training.

9.2 ADP Substance Misuse Research & Information Co-ordinator

It is expected that The Herald will be running a piece on Drug Waiting Times as they have been requesting information from Health Boards.

10. ADP – SUPPORT POSTS

Agenda item 2

The Development Officer post is expected to be appointed in approximately 2 weeks. The Research Officer post will be advertised once the manpower form has been returned. There are difficulties filling and retaining posts on short term contracts. This can be discussed on 7th September.

11. AOCB

- The Scottish Government are very happy with the ABI delivery – the target has been surpassed - and would like to work with the Health Board to promote positive press on this. We made a strong case to the Government about not reducing funding but are still waiting to hear.
- Recently The Sheriff, at Stornoway Sheriff Court has issued 2 people with Drug Treatment Testing Orders, where the 'drug dependency' has been in relation to Alcohol, thus attempting to reduce persistent offenders with a dependency for alcohol. There is no precedence for this and therefore no procedures: how long to test, when, how etc. There was then some discussion around the difficulties agencies have encountered in working together to deliver this service.

Michael Stewart has written to the Health Board asking if the Alcohol Liaison Nurse could perform this but has yet to receive a reply.

Gordon Jamieson will discuss this with the Medical Director and Mike Hutchison – Head of Mental Health and Learning Disability Services, NHS WI – to gain some clarity and help find a solution to this.

Michael Stewart requires a response to these issues by the 18th June in order to report to the Sheriff

- Jim Ward – Medical Director, WI NHS - has sent a letter regarding the Mental Health and Learning Disability Planning Group and is keen to plan in partnership with local agencies so he is seeking advice on getting the best input. Wendy will pick up on this. Gordon Jamieson will also request any papers of interest be submitted at the development day.

12. DATE OF NEXT MEETING

Development Day: 7th September 2010
ADP finance meeting: 8th September 2010