

Western Isles Alcohol Drug Partnership ALCOHOL DRUG PARTNERSHIP MEETING **Minutes of Meeting**

Date: 15 September 2010
Venue: Police Station, Stornoway

PRESENT:

Gordon Macleod, Mary Macinnes, Mairi Bremner, Michael Stewart, Andrew Girvan, Colin Gilmour, Morag Munro, Mairi Carnan, Isobel Mackenzie, Gordon Jamieson

IN ATTENDANCE:

Wendy Ingledew, Suzanne Macaulay, Alasdair Macleod, Fiona MacDonald

WELCOME

Fiona MacDonald, Substance Misuse Information and Research Officer was welcomed to the meeting

1. APOLOGIES:

Morag Munro, Sheila Scott,

2. APPROVAL OF MINUTES

The minutes of the Alcohol Drug Partnership held on 16 June 2010 were approved

3. Matters Arising:

3.1 Drug Treatment Testing orders:

The issue of Drug Testing Orders was discussed and it was noted that resolution was required. Further discussion is needed and will take place within the next two weeks.

4. ADP MEMBERSHIP & GOVERNANCE:

4.1 To update members re representative from Licensing Board

The ADP Governance and Membership was discussed. Notification re a representative to the ADP from the Licensing Board should be with us soon.

It was also noted that the licensing forum require a representative from the ADP. Michael Stewart agreed to become the ADP representative on the Licensing Forum and there was unanimous agreement at this proposal.

AP Michael Stewart agreed to pursue this course of action with the relevant individuals.

5. FINANCE – MINUTES & REPORT:

5.1 Finance Sub Group Meeting – 16 June 2010:

It was noted that the minutes of the Finance Sub Group Meeting held on the 16 June were approved at the ADP Executive Meeting held previously.

Agenda item 2.2

5.2 Executive Sub Group Meeting – 15 September 2010:

G MacLeod gave a verbal report of the Executive sub group meeting held on the 15 September:

AP Gordon Macleod and Colin Gilmour agreed to meet to discuss issues surrounding end of year deadlines for funding expenditure.

The Street Worker Project SLA was discussed and it was agreed that the achievements and outcomes were commendable but optimistic and needed further consideration.

AP Coordinator/Development Officer to meet with SW Project re achievability of suggested changes

It was agreed that the ADP and funded services as a whole need to be more specific in their descriptions of the service required and provided and what outcomes they aim to achieve, to coincide with current Government legislation, which requires more stringent evidence and reporting from funded services. The ADP has to prove that it is delivering value for money so must communicate to funded services the importance of clear and accurate reporting of client services and evidence of outcomes in order to satisfy Government legislation and receive continued funding for the identified period. Monitoring forms, SLA's and the format of service visits will have to be changed in the future to accommodate this

It was agreed that the ADP funded services would be notified as soon as possible that the funding may not continue past March 2011.

It was suggested that training be given a priority when considering how to spend the remaining funding before the March 2011 deadline. All groups need to be examined in order to evaluate whether there are training, educational needs that can be addressed with the remaining funding period.

The actions decided at the Executive Sub-Group Meeting 15/09/10 were duly noted. For more detail of the actions refer to the Minutes of that meeting.

6. Future Planning ADP Strategy & Partnership Responsibility:

The future 2011 – 2014 ADP Strategy was discussed and it was agreed that statistics and information was required on Early Years and Hospital Admission for Alcohol dependents etc in order to prioritise and plan ADP future intervention.

AP Colin Gilmour agreed to speak to Fiona Macdonald to discuss what is required. It was also stated that information should also be requested from departments such as Housing, Social Work etc.

AP Michael Stewart proposed that any information requests would be sent to him and he would "chase up" the requests with the appropriate individuals.

7. ADP – Support Funding and Posts:

Gordon Macleod stated that the ADP support provision was discussed at the development day, held on the 14 September 2010 and although it is certain that the ADP will get future funding for support there is no guarantee of the exact figure yet.

Agenda item 2.2

The New Staff at ADP: Suzanne Macaulay, Alasdair Macleod and Fiona Macdonald introduced themselves to the group and gave a little background to their previous work experience.

8. INTEGRATED CARE:

Gordon Macleod stated that a draft Integrated Care pathway had been sent to associated agencies and that a final draft should be ready by October and presented to the ADP meeting in December. This was confirmed by Wendy Ingledew.

AP Alasdair MacLeod to request electronic Integrated Care Pathway document from Shona Macleod and circulate around the partnership for their information and comment

9. ADP Website:

Suzanne Macaulay stated that the website revision was making progress and would be ready in a couple of weeks. It was suggested and agreed that the website be launched during Alcohol Awareness Week

AP Suzanne Macaulay to progress .

10. ADP REPORTS:

ADP Co-ordinators' report

Wendy Ingledew informed the group that Western Isles was one of the launch sites for Alcohol Awareness week. The merits and monetary value of Awareness weeks and the specifics involved i.e. quizzes, were questioned and discussed, with opinions and evidence cited ranging from support for the method to querying the validity of this approach.

The Governments Heat Targets were discussed and Wendy Ingledew stated that the Heat 4 target has to be reported on by the end of October. The Heat 11 target and the new Alcohol and Drug waiting times were discussed and it was noted that a lot of work needs done to clarify what the ADP funded tier 3 and tier 4 services should be achieving and providing. Colin Gilmour reinforced the point that the Government are going to look at all the funding given to ADP and measure it on the completed care plans and other criteria which must be evidenced.

Development Officers Report:

Suzanne Macaulay stated that she had met 5 services so far, and had asked them to do an evaluation of training needs. More visits are planned for the next two weeks. She has also received requests to carry out training at youth cafes etc, and she is going up to Hill Crest in the next few weeks to carry out alcohol drug work. The training will be more holistic and will include sexual health issues and confidence building. She is also taking part in the independent living courses, organising the Alcohol Awareness week for the beginning of October.

SMIRO Report:

Fiona Macdonald stated that she had sent out a request to 8 services re their tier and modalities criteria.

AOCB:

Colin Gilmour updated the group on the facts that recent Western Isles drug waiting times are very good compared to national targets. The Western Isles Alcohol Brief Interventions are first in Scotland to reach or exceed the targets and are being held up as good practice. The Government are also pleased with the Well North and A & E Services.

Agenda item 2.2

- 11. DATE OF NEXT MEETING:**
8th December 2010