

Outer Hebrides Alcohol Drug Partnership

ALCOHOL DRUG PARTNERSHIP MEETING

08 June 2011 at 12.00pm – 2.00pm

Police Station, Church Street, Stornoway

Minutes of Meeting

Members Present:

Gordon Macleod	Area Commander Northern Constabulary
Colin Gilmour	Health Promotion Manager – NHS Western Isles
(for Sheila Scott)	
Mairi Macinnes	Service User Representative
Isobel Mackenzie	Housing Strategy and Development Officer
Michael Stewart	Criminal Justice Service Manager – CnES
Gordon Jamieson	Chief Executive – NHS WI
Annie MacDonald	CnES Licensing Board Representative

In Attendance:

Wendy Ingledew	ADP Coordinator
Suzanne Macaulay	ADP Substance Misuse Development Officer
Alasdair Macleod	ADP Administrator

Apologies:

Emelin Collier	Head of Planning and Development, NHS Western Isles
Sheila Scott	Director of Public Health - NHS WI
Fiona Macdonald	ADP Substance Misuse Information Research Officer
John Edwards	Head of Services Community Care

Agenda Item	Item/Discussion
	<p>Mr Gordon Macleod took the Chair and welcomed the ADP members to the meeting.</p> <p>The ADP Group welcomed Annie MacDonald to the ADP as the new Licensing Board Representative.</p>
	<p>1. APOLOGIES:</p> <p>The apologies were noted (see above)</p>

	2. APPROVAL OF MINUTES:
	Alcohol Drug Partnership Meeting – 16 March 2011 The minutes were approved as an accurate record.
	Matters Arising:
	To consider any matters arising
	4. Financial Allocation:
	4.1 To receive update on 2010/11 Allocation:
	A carry forward of the £50,000 under spend from the 2010/2011 allocation has been approved by NHS Western Isles. A small fund has been made available for funding bids and the closing date for applications is the 20 th June 2011. There will be an ADP Group meeting on 28 th June at the Stornoway Police Station to review the any applications to the Development Fund, mark applications against a set criteria and allocate funding.
	4.2 To receive update on 2011/12 Allocation:

	<p>The funding allocation from the Scottish Government for 2011/12 is as follows:</p> <ul style="list-style-type: none"> • Alcohol misuse £498,440 (funding level maintained) • Drug Misuse £119,000 (funding level Maintained) • ADP support £85,903 (funding level 10% decrease on 2010/11) <p>This is a 1 year allocation due to the Scottish government election process As funding is only for 1 year at the Executive meeting held on the 20 April the group agreed to continue funding currently funded services for 2011- 2012. This will be a development period in order to better assess service need to match with the ADP strategic priorities and outcomes. An advert has been placed in the local press and distributed around local networks to advertise an ADP Development Fund which is open to applications from local interested parties to develop projects which fit with the strategic priorities of early years and early intervention with the remaining ADP funding.</p> <p>The end of year monitoring forms 2011 have been completed and were reviewed and at the ADP Group meeting on 20th April. It was agreed that the CAMHS funding will be withheld until more evidence is provided to show they have achieved their SLA outcomes. The Harris Youth Café funding will be granted on condition that Suzanne Macaulay provides support in areas such as outcomes reporting etc. The representatives from both funded groups have met with ADP representatives to discuss a way forward.</p> <p>The effects of Employment Law on services currently funded from 2011 – 2012 by the ADP were discussed in relation to contracts for staff and employment rights.</p> <p>ACTION Michael Stewart to write to the Chief Executive of CnES to confirm that the Comhairle is financially responsible for the salary of the Drug Support Worker post if the ADP funding ceases. Also inform that the Comhairle will have to be cautious for the future about funding temporary posts if 2year contracts take employees over the 2year threshold which would mean they have permanent employment status.</p> <p>ACTION Colin Gilmour to liaise with Emelin Collier and examine list provided by Gordon Jamieson of short term contracts currently funded by the NHS and note how long each post has been funded. He will have breakdown of information ready for the ADP Group Meeting on 28th June.</p>
	Executive Group – MINUTES & REPORT:
	To receive for noting
	5.1 Executive Sub Group Meeting – 16 March
	Alcohol Drug Partnership Executive Sub Group Meeting – 16 March 2011 The minutes were approved as an accurate record.
	5.2 Executive Sub group Meeting – 20 April
	Alcohol Drug Partnership Executive Sub Group Meeting – 20 April 2011 The minutes were approved as an accurate record.
	5.3 Executive Sub group Meeting _ 8 June
	There was a discussion at the ADP Executive Meeting 8 th June 2011 concerning the list of options for a new ADP logo. The ADP group chose the Outer Hebrides ADP logo that contained the map of the Outer Hebrides as part of the logo.

ACTION	Alasdair to update letterheads and all relevant logos.
	6. Future Planning ADP Strategy & Partnership Responsibility:
	6.1 To receive formatted copy of ADP strategy (paper given out)
ACTION	<p>The ADP Strategy was approved this morning with two amendments: that the last page will be left blank and the ADP Action Plan will be included after the consultation.</p> <p>Suzanne Macaulay to send a copy of the formatted Draft ADP Strategy to independent proof reader contact for proof reading.</p>
	6.2 To receive update on action plan and networking day
	<p>The ADP Action Plan is on hold pending consultation with services. Consultations will be carried out during August to October 2011 which will inform the future Action Plan.</p> <p>An ADP Support Team Action Plan 2011 - 2012 and ADP Financial Action Plan 2011 - 2015 have been produced. The Action Plans were presented to the Executive for their consideration at the Executive meeting held in the morning and approved.</p>
	7. COMMUNITY PAYBACK ORDERS:
	CPO's:
ACTION	<p>To discuss above and consider a new community sentence available to courts in Scotland: the Community Payback Order (CPO) came into force on February 2011. In particular, the provision for drug and alcohol treatment requirements to be imposed as part of a CPO.</p> <p>Alcohol and Drug Partnerships have been asked to draw the above to the attention of local services.</p> <p>The Community Payback Order (CPO) which is a new community sentence available to courts that came into force on February 2011 was discussed by the Group. In particular, the provision of drug and alcohol treatment requirements to be imposed as part of a CPO.</p> <p>Michael Stewart informed the group that he is currently in negotiation with the Sheriff as to how to relate this issue to the Western Isles and also stated that he was happy to take any queries about The CPO. He stressed that The Drug Treatment Testing Orders (DTTO) are not the same as, or related to, The CPO.</p> <p>The ADP Group agreed that they would keep the topic of The CPO on the agenda for the future.</p> <p>Wendy Ingledew to add CPO to future ADP Agenda</p>

	DTTO's:
	<p>The Group considered the payment of DTTO Testing Service to Criminal Justice Social Work. This is in recognition of the increased use of DTTO's by Stornoway Sheriff Court for alcohol users and also the increased demand on NHS services already providing a programme of drug testing for DTTO's. The Criminal Justice Service have reorganised priorities in order to be able to deliver a rigorous and random programme of breath testing suitable to the clients needs at a cost estimated at £7,001.52 (average of 3 alcohol DTTO orders running throughout the year with 2/3 tests per week).</p> <p>The Group agreed that it is feasible that ADP could put in a bid for cost of the testing for DTTO's to Ultrix. Ultrix is recommended because it is the company used in Inverness. The DTTO use in Inverness must be evaluated to investigate whether if it is feasible.</p>
	8. ADP REPORTS:
	8.1 To receive and note support officers reports
ACTION	<p>Suzanne Macaulay and Fiona Macdonald are currently redesigning the funding evaluation forms and designing an Outcomes Database for the ADP funded groups to use as their monitoring forms.</p> <p>Suzanne Macaulay and Fiona Macdonald to email new Monitoring Forms to the ADP Group and ask them to return feedback.</p> <p>Suzanne Macaulay informed the Group that the Hi-Fires presentation would take place that night at 6.30pm and that Community Education had requested, if possible, a member of the ADP to attend. If the ADP has any additional questions Suzanne can forward additional meetings.</p>
	AOCB:
ACTION	<p>Colin Gilmour suggested that it would be useful to notify the ADP funded agencies that they have complied with the Scottish waiting time targets.</p> <p>Fiona Macdonald and Alasdair Macleod to email the ADP funded services/agencies and notify them that they achieved last times working time targets.</p>
	9. DATE OF NEXT MEETINGS:
	It was agreed that the next ADP Group Meeting would be on Wednesday 7th September 2011