

# Outer Hebrides Alcohol & Drug Partnership

## FINAL Members Meeting

Date: Wednesday 5<sup>th</sup> December 2012

Venue: Conference Room, Police Station, Stornoway

### PRESENT:

Gordon Macleod  
Gordon Jamieson  
Emelin Collier  
David Blaney  
Isobel MacKenzie  
Michael Stewart  
Marine Munro  
Mairi Bremner

ADP Chair; Chief Inspector, Stornoway Police  
Chief Executive, NHS WI  
Head of Planning & Development, NHS WI  
Chairman of the Licensing Board, CnES  
Housing Strategy Development Officer, CnES  
Service Manager, Criminal Justice Services, CnES  
Development Manager, Harris Voluntary Service  
Community Representative, Uist & Barra

### IN ATTENDANCE:

Wendy Ingledew  
Fiona Macdonald

ADP Co-ordinator, NHS WI  
ADP Substance Misuse Information & Research  
Officer, NHS WI

Sarah Macleod

Substance Misuse Development Officer, NHS WI

### NOTE TAKERS:

Lorraine Gillies  
Karen Peteranna

Senior Administrator, Health Promotion, NHS WI  
ADP Administrative Assistant, NHS WI

### 1. APOLOGIES

Apologies were received from Bernard Chisolm, Donnie Mackenzie, Mary MacInnes and Mairi Campbell.

Gordon Macleod welcomed David Blaney, Sarah Macleod and Karen Peteranna to the ADP.

### 2. APPROVAL AND ACTIONS ARISING FROM MINUTES OF LAST MEETINGS 5<sup>TH</sup> SEPTEMBER 2012

The notes were approved as a correct record.

## ADP Members Meeting 5th December 2012

### Actions:

- SLA's and Outcomes Database sent out to services, signed returned copies of SLA's filed, information from services re: Outcomes Database requested/returned and report compiled
- THT: Foundations for Facilitators of Training in Psychological Therapies – Course Information sent to ADP Partners
- Queries to NHS health Scotland re: training list for Workforce Development – ADP Funded Services
- Letter sent to R MacKay re: ADP's approval of request to roll Choices for Life Funding to allow Young People from the Western Isles to attend the Rock Challenge event in 2013
- Memo sent to Accounts re: payment of funds to Substance Misuse Services Partnership (Uist & Barra)
- Letter to Uist and Barra Substance Misuse Services Partnership informing them of the ADP's decision re: funding allocation and conditions

**ACTION: Wendy Ingledew** – Report from THT: Foundations for Facilitators of Training in Psychological Therapies to be issued to members if requested.

### 3. ADP FUNDING

Donnie issued Finance report to Wendy in his absence.

There is an under-spend of £28,521 which matches projected under-spend by Wendy. There was a discussion on what could be done with the under-spend.

Copies of a letter from Martin Malcolm, Head of Public Health Intelligence & Information Services, NHS WI were tabled as some members had not seen it prior to the meeting. Martin is requesting funding for a small research study understanding the patterns of alcohol consumption and alcohol morbidity in hospitalisations within the Western Isles. Gordon Jamieson queried if the questions asked are new and if they haven't been covered before. The strategic objectives of the ADP must be met. The question was raised on coding of hospital admissions. Regardless of whether funding is provided for this study, the coding issue needs to be addressed. Gordon Macleod said he would reply to Martin's letter asking for further clarity on the questions covered in the research study and he will email ADP members with an update on his reply.

Wendy asked if the under-spend could be carried over to 2013/14. Gordon Jamieson stated that if the under-spend was earmarked for something particular it could potentially be carried over.

It is not known when notification from the Scottish Government re: funding for 2013/14 will be received, although it was indicated in a previous letter that the funding would remain the same.

A discussion took place on the funding for CnES Alcohol Support Worker, Drug Support Worker and NHS WI CAMHS and Community Alcohol Nurse. It was decided that letters should be sent to these services to remind them that their funding will be reduced by 50%

## ADP Members Meeting 5th December 2012

next year and 100% the following year. Gordon Jamieson said it should be noted that if CnES and NHS WI feel these services are worthwhile they should become part of their own fabric. The monies accumulated from the reductions in funding are to be used for development of services.

It was reported that one service was assuming funding from the ADP next year. It was decided that a letter should be sent to all services to reiterate that funding should not be assumed and the ADP cannot guarantee funding to anyone for next year until notification has been received from the Scottish Government. Services would need to apply/reapply for the next round of funding next year if they identify a need ADP can fill. As the Uist and Barra multi agency approach is working well through 'Uist & Barra Substance Misuse Services' Lewis & Harris services should be encouraged to do the same.

Wendy raised the question if funding of current services should be carried on till 2015 if they were meeting the SLA or should we consider previous applicants to fill strategic gaps. It was queried if all services applied for 3 years funding. It was commented that strategic gaps can change yearly so scoring should be done yearly to catch this. Depending on when funding is announced, the under-spend may need to be used to cover late funding. Anyone can reapply for funding but current funded services may be in a stronger position. To give services time to prepare it was agreed to write to them informing them there was no guarantee of funding, there would be another scoring process but applications would be checked to see if there was any long term requests.

Wendy advised she would email the Scottish Government to find out when funding for 2013/14 would be allocated.

**ACTION: Gordon Macleod** – Reply to Martin Malcolm's letter asking for further clarity on the questions covered in the research study. Email ADP members on Martin's reply.

**ACTION: Wendy Ingledeu** – Write letters to the 4 services which will have reduced funding next year.

**ACTION: Wendy Ingledeu** – Write letter to previous applicants re: funding update for 2013.

**ACTION: Wendy Ingledeu** – Email Scottish Government to find out when funding would be allocated.

## 4. UPDATE ON ACTION POINTS

Addressed in item 2.

## 5. COMMUNITY PLANNING PARTNERSHIP (CPP)

*Feedback on CPP Outcome Partnership Action Plan 2012 – 2015*

ADP Strategy and Action Plan sent to CPP, HWBG – ADP happy to take lead on identified actions, Coordinator since met with Neil Macleod to discuss the plan. A rep from ADP is requested for very short life working group to look at information gathered re: progressing identification of work being done, lead officers, perceived gaps re: SOA outcomes and remind organisations it's not the ADP's responsibility to meet all the CPP's outcomes in

## **ADP Members Meeting 5th December 2012**

preventing and reducing the harmful effects of alcohol. Sarah Macleod was nominated by the members present to represent the ADP.

Michael Stewart advised he did not think CSP was a lead agency as indicated in the draft action plan circulated for comment and he would clarify this at the next CSP meeting.

**ACTION: Michael Stewart** – Clarify whether CSP is a lead agency or not at the next CSP Meeting.

### **6. ADP MEMBERSHIP**

A letter was sent to Lesley MacDonald, Clerk to Licensing Board re: seeking a representative for ADP and informing her that Michael Stewart is the ADP rep on the Local Licensing Forum. Notification was received that David Blaney, Chair of the Licensing Board will be their representative on the ADP. (He was welcomed at the start of the meeting).

A letter was issued to Morag Munro VAH, thanking her for her contribution to the ADP and wishing her well in retirement.

A letter was sent to CIG requesting confirmation of representative – Marine Munro has been attending as a Harris representative and the ADP are happy for her to continue as a representative for Voluntary Organisations. Marine has been nominated as the Voluntary Services Representative to the ADP and also took up the role as Chairperson of CIG in November 2012.

There are no other vacancies or gaps in representation.

### **7. SERVICE MAPPING**

The paper on Service Mapping was discussed. The paper was distributed to the funded services and received two responses, which were detailed in the paper

Additional gaps in services identified as:

- Children 0 – 5: Action For Children's 'Early Years' Service' is not in a position to fund the post worker beyond March 2013. They advised they would be submitting an application in the next funding stage
- Hebrides Alpha feel the only gap in service they have is that of a worker to seek out opportunities for real employment for services users who have been at least one year abstinent
- No weekend support for detox available
- No 'wet' supported accommodation
- No 'sleep it off place' as opposed to police cells

It should be noted that there are a range of telephone services available as well as other new services not funded by ADP. Also, a lot of progress in mapping has been made in the last two years.

## **ADP Members Meeting 5th December 2012**

Michael Stewart advised that ADP has links to lots of areas but shouldn't take whole responsibility for delivering all aspects of service needs.

### **8. OUTCOMES DATABASE**

Fiona Macdonald advised the Outcomes Databases were submitted to funded service at the end of October. (Hard copies of the Outcomes Database Summary were tabled). Fiona stated we could only look at figure just now and we would have a better picture when monitoring forms were sent out at the end of March. Errors which have surfaced this round (such as full details of all service users not being provided) can now be sorted for the end of year review.

One person was responsible for collating and returning all of the Uist and Barra responses. This gave an individual breakdown as well as a collective report which was very helpful.

Fiona was commended by all present members for her work on the Outcomes Databases.

### **9. TRAINING – WORKFORCE DEVELOPMENT**

Wendy advised a paper (not for circulation) had been received back from NHS Health Scotland re: training list for Workforce Development. It was voiced that NHS Health Scotland should have 'training for trainers' re Workforce Development or that STRADA should be the responsible agency for providing an approved Workforce Development Training Programme. Michael Stewart suggested ADP prioritised training should be taken by services looking for funding from the ADP. Wendy advised that training suggested was predominantly for funded services but would then be sent round the network list of services held by the Outer Hebrides ADP.

There was a discussion about STRADA and free training on offer from them. Wendy advised the group that STRADA provide the Western Isles ADP 10 days free training per year, she would contact Tracey at STRADA to clarify the free training offered.

**ACTION: Wendy Ingledew** – Contact Tracey at STRADA to get clarification on free training.

### **10. ALCOHOL BRIEF INTERVENTIONS (ABI's)**

A brief update report on Alcohol Brief Interventions (ABIs) was given to the group. The reported data on ABIs reflects an actual fall in numbers being delivered but this is probably due to a reduction in the numbers being delivered in primary care. Although we had more than met our targets on ABIs we are maybe a victim of our own success from previous years as well as having a very static population.

Fiona noted she thought there was some confusion between ABI's and fast screening which she will discuss with Jimmy Myles, Senior Nurse (Acute).

## **ADP Members Meeting 5th December 2012**

Wendy advised that a new admission document was circulated to the wards in the hospital last week and this includes a section on ABIs, therefore we would hope to be reporting these figures in the coming months. There are also other services that have requested training and once this training has been delivered we will be able to report their figures under 'Wider Settings'.

Gordon Macleod thanked ADP employees for their work in this area.

### **11. ADP NATIONAL EVENT**

Wendy advised the group she would send out a report on the ADP National Event as the meeting was nearing the end of its allocated time slot.

**ACTION: Wendy Ingledeu** – Send report to members on the ADP National Event.

### **12. AOCB**

#### **Blood Borne Viruses (BBV) & Drug Users**

In line with the Sexual Health and BBV framework NHS Western Isles is required to increase awareness of HepC and BBV plus the benefits of testing and early treatment. The ADP can assist in progressing this by Drug Services raising awareness and signposting to services for testing re: BBV of all drug users. It is suggested that this item is supported by the ADP under the early intervention strategic priority and receives regular updates through the statutory meetings as part of national governance procedures.

Emelin suggested this should be referred to Isabel Steele and Isabel should report back to the ADP.

**ACTION: Wendy Ingledeu** – Refer to Isabel Steele.

### **13. DATE OF NEXT MEETING**

Wednesday 16<sup>th</sup> January 2013

**END**